



DAVID J. ALLOR PLANNING AND ZONING WORKSHOP  
SESSION PROPOSAL FORM

Friday, January 22, 2016, Anderson Center, 7850 Five Mile Road Cincinnati, OH 45230

Please complete the entire form and email it to Chris Anderson at [chrisa@forestpark.org](mailto:chrisa@forestpark.org) by Friday, November 6, 2015. Proposals must be submitted in a Microsoft Word format. We are unable to accept faxed proposals. Please contact Chris Anderson by email if you have any questions.

SESSION TITLE \_\_\_\_\_

**SESSION ORGANIZER:** This is the person with whom we will communicate throughout the conference planning process. This person is responsible for the session, including recruiting speakers, and making certain the session is delivered. The organizer may also serve as the moderator.

NAME / TITLE \_\_\_\_\_

AGENCY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

**PLANNING TOPIC** (*double-click box to select*).

- Land Use       Transportation       Environment       Technology       Commission and Board Training
- Planning Law       Ethics       Urban Design       Community Development
- Economic Development       Other \_\_\_\_\_

**FORMAT OF SESSION**

- Panel Discussion       Speaker(s) with Q & A      Other \_\_\_\_\_

**LEARNING OBJECTIVES:** By the end of the session, attendees will be able to:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

**PROVIDE A THREE SENTENCE SUMMARY OF THE PROPOSED SESSION:** This summary will be used to prepare the workshop program description.

**PROVIDE A 300-400 WORD DESCRIPTION OF THE SESSION CONTENT** You may attach supporting materials on separate pages.

**SPEAKER INFORMATION:** Please list all proposed speakers and their titles. Each session is 75 minutes long (except for ethics and law, 90 minutes), and therefore it is encouraged have a maximum of three speakers.

**Speaker 1**

**NAME / TITLE** \_\_\_\_\_  
**AGENCY** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_  
**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_  
**PHONE** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

**Speaker 2**

**NAME / TITLE** \_\_\_\_\_  
**AGENCY** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_  
**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_  
**PHONE** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

**Speaker 3**

**NAME / TITLE** \_\_\_\_\_  
**AGENCY** \_\_\_\_\_  
**ADDRESS** \_\_\_\_\_  
**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_  
**PHONE** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

