

# Minutes

Board of Trustees Meeting  
February 10, 2017 *Columbus*

**Summary of Action Items:**

- C. Davis will organize current strategic plan goals by committee and send to the Board along with committee descriptions.
- Each committee will meet via conference call to discuss their strategic plan goals before the April retreat. C. Davis will coordinate those calls.
- The Awards Committee will conduct an audit of the current award offerings and descriptions. C. Davis will first gather information about other chapter award programs for reference.
- Braverman, Ronayne, Schmidt, Auffrey, Reger, and Wenger will put together a package for national in support of Ohio cities on the NPC short list by the end of February.
- The Board Retreat will take place on April 28 at the Designing Local offices in Columbus.

**I. Introductions**

**II. Roll Call & Communications**

C. Anderson called the meeting to order at 10:15 AM.

Present:

- |              |                |                  |
|--------------|----------------|------------------|
| C. Anderson  | A. Golden      | R. Ray           |
| E. Anderson  | D. Kennedy     | N. Reger         |
| C. Auffrey   | K. Keough-Jurs | M. Schmidt       |
| J. Braverman | T. Kinskey     | K. Scocco        |
| T. Davis     | A. Klavora     | K. Wenger (call) |
| P. Etchie    | P. Logue       |                  |

Absent:

- |               |                 |
|---------------|-----------------|
| J. Egan (x3)  | C. Ronayne (x5) |
| K. Ezell (x2) | J. Russell      |
| B. Nagy (x3)  |                 |

Others Present:

- C. Davis

**III. Motion to Follow or Amend Agenda**

A motion was made by Braverman and seconded by Keough-Jurs to approve the agenda. Motion passes.

**IV. Approval of Minutes from the December 9, 2016 Board Meeting**

A motion was made by Ray and seconded by Klavora to approve the minutes. Motion passes.

## V. Action and Discussion Agenda

### President's Report

See Boardbook for report.

Wenger (via call) briefly reviewed highlights of report.

### Committee List Discussion

C. Davis reviewed the trial committee list with the board and asked for any corrections or comments.

C. Davis was asked to send committee descriptions to the board.

### Strategic Plan Outlook + Retreat

Ray suggested organizing the current strategic plan tasks by committee, and within each committee assign task priorities.

Ray suggested the condensed priority list be sent to membership for input and volunteers.

Reger suggested that committees have a conference call before the retreat – and report out at the retreat.

C. Davis agreed and will follow up with scheduling committee calls.

Braverman suggested that a product of the retreat be a work plan.

C. Anderson suggested that the sections should have involvement in implementing this strategic plan.

Klavora suggests we actually update the strategic plan versus making notes to the current version.

Ray suggests adding the actual implementation directions of the strategic plan goals – *how* to implement the goals and tasks.

C. Davis will color code tasks by committee and send to the board along with committee descriptions.

### 2016 OKI Conference Agreement

See Boardbook for draft update of agreement.

C. Davis reported that after discussion with the Executive Committee, the agreement has been updated. So far, APA Kentucky has approved it. APA Indiana has a board meeting soon and will report back after that.

Etchie suggests adding September/October to the date range for the conference. Holy should be capitalized.

## Awards Committee Report

### *Legislator Awards*

Kinsky reported that APA National asked in a survey if chapters have legislator awards. Kinsky thinks it would be an easy thing to do (perhaps at the next state conference) to make awareness of legislative priorities. He suggests it could be state, local, or both.

Braverman suggests we do an audit of the current awards and could certainly include a legislator award. The criteria could state that the board could nominate for this award. We did give Marcy Captor an award.

Braverman suggested something like "Friend to Planning Award".

Reger suggested "Legislator Award".

Scocco suggested "Planning Champion".

Klavora asked if other Chapters or even APA National offer this type of award, and use their description as a starting point.

Reger suggested we stick with statewide, versus regional or federal.

Braverman asked to see what other chapters do for awards.

C. Davis will come up with a working description based on feedback from other chapters.

### *State Awards*

Klavora reported that the committee will review the existing awards and description/criteria.

The target call for nominations will be the beginning of May with a submission deadline towards the end of July. That will give a month for the review committee to look at nominations and select winners. Winners will be notified in late August.

Kinsky asked who the jury is.

Braverman responded that it is still to be determined.

C. Davis said another chapter just asked for jury. C. Davis will inquire.

### *FAICP Nominations*

Braverman reported that FAICP applications are due in October. The following suggestions were made based on Board discussion:

- Jacky McCray
- Ann Schenking
- Nancy Reger
- Tim Bach
- George Cantor
- Tom Lemon
- Jordan Yin
- Bob Eichenberg

Schmidt asked how many the Chapter aims for in an award cycle.

Braverman responded between 3-5.

#### *Scholarships*

See Boardbook for scholarship draft.

Davis went over the suggested scholarship list.

Klavora suggested the state membership be for new members and be advertised for January.

Klavora also suggested that \$100 be across the board for students.

Ray suggested the Chapter budget \$2,000, as in the past.

#### Education Committee Report

See Boardbook for report details.

Logue went over details established so far.

Davis played video clips of both suggested keynote speakers during lunch.

Janet has concerns about speaking on Friday at lunch.

It was suggested to switch Friday and Thursday so both Janet and Jamie could speak.

It was suggested to charge above normal lunch only price to make some extra funds.

#### Legislative Committee Report

##### *Cell Tower Update*

Reger reported an update on the cell tower issue. MORPC has been having update forums regarding this. There is a group meeting that has put together concerns and solutions.

Legislation passed in Ohio is setting the stage for changes at the federal level. Probably not much can be done legislatively. Some cities are getting ready to sue the state over this. Legislation is not being treated uniformly.

There is a meeting next week with local governments – the final MORPC meeting – to get some language for local government to submit comment to the FCC. MORCP will continue talking to state level legislators.

Braverman asked if APA National has made any statements about it, as it is a federal issue.

KKJ mentioned that the City of Cincinnati has worked with the utility/cell companies on this from a code perspective.

C. Davis will re-send the information sent to membership before back out as the FCC comment period is coming to a close.

Klavora suggested this information be put on the website. C. Davis will do so.

*APA Ohio Intern*

To be further discussed at the spring retreat.

2017 NPC Joint Reception

C. Davis reported that it is too costly to provide a joint reception in New York City.

Braverman suggested Kentucky and Indiana be notified ASAP.

NPC Location Short List

Braverman reported that Cleveland and Columbus are getting together to send out a package to National. A letter from Destination Cleveland is ready to go.

Ray said Experience Columbus has been reached out to for a letter.

Braverman said February is the month to submit.

Treasurer's Report

A motion was made by Klavora and seconded by Keough-Jurs to accept the Treasurer's Report. Motion passes.

A motion was made by C. Anderson and seconded by Klavora to accept the bank account and investment recommendations. Motion passes.

A motion was made by Braverman and seconded by T. Davis to accept the amended 2017 Budget. Motion passes.

Ray reported that we are moving to a new accountant that should cost about half as much.

Klavora suggested we email membership to let them know about renewal issues that have been occurring. C. Davis will do so.

Executive Director's Report

See Boardbook for report.

C. Davis briefly reviewed highlights of report.

Section Updates

Eric Anderson made his introduction as the new Cincinnati Section Rep.

Cincinnati – p&z workshop getting started. Session call is out. Due next Friday. Also sponsorships.

Co-sponsoring Midwest CNU. March 3 first event – ½ day event. Offering 4 CM credits.

*Akron*

N/A

*Cincinnati (E. Anderson)*

- Eric Anderson made his introduction as the new Cincinnati Section Rep. WELCOME ERIC!

- P&Z Workshop planning is well under way. The call for sessions will close next week. Sponsorships are almost all booked. The event is March 31.
- The Sections is co-sponsoring a Midwest CNU event. It will take place March 3 as a half day event with 4 CM credits available. Joe Nickol with MKSK is spearheading this new group.

*Central Ohio (Amanda Golden)*

- Full on P&Z workshop planning. Sessions have been selected. The event is May 19.
- The Section is also helping plan the 2017 State Conference.

*Cleveland (Matt Schmidt)*

- The first happy hour of the year was last night.
- A mailer was passed around to the Board of upcoming events.
- The Section will host a professional development workshop on March 30.
- Folks coming in from Buffalo to talk about the green code they developed ([www.buffalogreencode.com](http://www.buffalogreencode.com)). A developer panel will take place afterwards.
- 2<sup>nd</sup> annual we plan CLE planning in the works.

*Miami Valley (Tim Davis)*

- Leadership met in January to discuss yearly events.
- An annual Section meeting will take place in March.
- C. Davis will be meeting leadership on Monday to do bank signature.

*Northwest Ohio (Pat Etchie)*

- P&Z Workshop in November was a success.
- Section meeting to be scheduled for March.

**VI. Other Business**

N/A

**VII. Adjournment**

A motion was made at 1:50 PM by Keough-Jurs and seconded by Kinskey to adjourn the meeting. Motion passes.