

# **SESSION OUTLINE**

# Planning & Zoning Commissioner Training Track (open to all attendees)

#### Site Plan Review+

Speakers: Steve Johns

Format: Facilitated Discussion (75 min)

Description: Have you ever asked, "What do all those lines and graphics mean on a development site plan?" Staff from Hamilton County Planning + Development will use this session to help planning and zoning commissioners better understand map reading, key concepts and terminology, and standard graphics on development submittals. Examples of a residential and a commercial site plan will be used to help commissioners know what to look for on a plan and understand the checklist of items that need to be submitted by applicants.

# The Three Branches of Government: Planning & Zoning Edition | L 1.5 CM

Speakers: Kathleen Ryan, Timothy Burke, Scott Phillips, Marion Haynes

Format: Traditional Multi-Speaker Session (75 min)

Description: Put your high school civics lessons about the three branches of federal government to use. Planners and planning board members operate within this same framework, or at least one branch of it, every time they take an action in the planning realm. This session provides an overview of the legislative, administrative, and quasi-judicial actions planners encounter in practice every day.

## **Equitable Decision-Making in Plan Review**

Speakers: Wendy Moeller, Sarah Dircks, Paul Culter

Format: Facilitated Discussion (75 min)

Description: Making equitable decisions without long-term negative consequences to surrounding properties can be a difficult task. A panel of local planners from both the private and public sector will discuss the value of the decision-making process and tips for running an effective public meeting/hearing. Through facilitated discussion and break-out groups, attendees will discuss zoning and planning scenarios and present a mock trial on their case.

## Equity Begins with Due Process | L 1.5 CM

Speakers: Timothy Mara

Format: Traditional Multi-Speaker Session (75 min)

Description: Courts have long recognized that quasi-judicial bodies dealing with land use issues are required to follow a rule of fundamental fairness in their proceedings. This includes not only notice, an opportunity to be heard, the swearing in of all witnesses, and the right to have legal counsel present, but also the right to cross-examine witnesses presented by an applicant. This session will review these rights and the ways in which their denial can lead to inequitable decisions by boards who are ignorant of or refuse to accept the requirements of due process.



All conference sessions will be submitted for AICP CM credits.